**Church Choir Director**

**Mt. Pleasant First United Methodist Church**

**400 S. Main St., Mt. Pleasant, MI 48858**

**989-773-6934, office@mtpfumc.org**

**www.mtpfumc.org**

**Job Description**: The Choir Director’s primary focus is to prepare and direct the choir for their active participation and leadership role in Sunday worship services and other special services from September through May. The Director also arranges individuals or groups to provide music when the choir does not sing, particularly during the months of June, July and August. The Director reports to the Pastor and collaborates with the Worship Team and other music staff in planning and providing worship music.

**Position Duties:**

* Chooses the music for and directs the choir for the Sunday morning traditional music service and other special services from September through May.
* Rehearses the choir weekly (Wednesday evenings 6:30-7:30 pm) and at additional times as necessary from September through May.
* Works closely with the church accompanist and provides music selections to the accompanist well in advance of rehearsal and performance by the choir.
* Arranges and oversees coordination of individuals or groups to provide music when the choir does not sing in worship services, particularly during the months of June, July and August.
* Administers the choral scholars program and fosters their growth in musical leadership.
* Meets weekly with the Pastor and participates in monthly meetings with the Worship Team.
* Provides music information to the Office Manager for weekly bulletins in a timely manner.
* Oversees maintenance of the choral music library and recruits and utilizes volunteers to assist in keeping it organized and updated.
* Maintains the choral music budget and coordinates purchases and payments for Pastor-approved special music with the Assistant Treasurer.
* Assists the Pastor and Worship Team with the care of musical instruments, including tuning of the piano and maintenance of the organ.
* Identifies, recognizes and effectively utilizes FUMC’s wealth of musical talent.
* Other duties assigned by the Pastor.

**Desired Qualifications:** The Director will have a strong Christian faith, an understanding of the Bible and a commitment to Jesus Christ. The Director must be approachable, enthusiastic, creative, reliable, self-directed, well-organized, and flexible. The director should also have excellent skills in leadership, communication (both oral and written), time management, and teamwork. A music degree is preferred and preference will be given to individuals who have previous music ministry and choral conducting experience.

**Job Type:** Part-time, approximately 5-7 hours/week with no fringe benefits

**Salary:** $4,500 - $7,000 annually, based on experience

**Apply:** Mail or e-mail the following to the Search Committee, 400 S. Main Street, Mount Pleasant, MI 48858 or office@mtpfumc.org: a cover letter sharing your interest in the position(s) and some of your faith journey; a resume (in MS Word format), and the names of three references with contact information.